



## CREWING REQUEST INSTRUCTIONS

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### CONTACT KP WITH THE FOLLOWING SHOW INFORMATION:

- POSITIONS REQUESTED
- DATES OF WORK
- BUDGETED RATES
- ESPN / ABC ONSITE CONTACTS
- LOCATION OF EVENT
- ESTIMATED CALL TIMES

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### Kwokman Productions LLC CREWING CONTACT INFO:

email:

crewing@kwokman.net

phone: (949) 679-2089 ext. 511

fax: (949) 679-2098

As always, if you have any questions, please call Matt Kwok at (808) 780-2140

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### Pay forms are available in the CFB manual or online at: [www.kwokmanproductions.com/cfb](http://www.kwokmanproductions.com/cfb)

A pay form will be emailed to the ESPN / ABC onsite contact with a complete crew list.

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Please send completed pay forms via UPS within one week of the event to the address below. If faxing the pay forms, please also mail the originals. Our address is:



ESPN UPS # 018821

Please DO NOT check

“Signature Required for Delivery”

**Kwokman Productions LLC**

ATTN: Accounting Department

2082 Business Center Dr.

Suite 292

Irvine, CA 92612